TITLE I PARENT- FAMILY ENGAGEMENT POLICY

**PURPOSE:** Manchester Academic Charter School recognizes and is committed to the belief that all children can learn and acknowledges that parents share the school’s commitment to the educational success of their children.

The board recognizes that a child’s education is a responsibility shared by the school and family and agrees that to educate all students with efficacy, the schools and parents must work as knowledgeable partners.

Further, the Board recognizes parent and family involvement as an on-going process that assists parents and families to meet their basic obligation as their child’s first educator, promotes clear two-way dialogue between home and school and supports parent as leaders and decision makers at all levels concerning the education of their children.

**TITLE I REQUIREMENTS:** Manchester Academic Charter School shall incorporate Title I, Part A parent engagement activities into this policy, programs and practices and ensure parents are informed about the opportunity to participate in regular two-way meaningful communication involving student academic learning and other school activities. The district will ensure that parents are full partners in their child’s education and are included, as appropriate in decision –making and recommending allocation of resources and present in advisory committees to assist in the education of their child and that of all the students in the school.

**GUIDELINES:** It is the policy of Manchester Academic Charter School that parent involvement in the Title I schoolwide program is an integral part of the essence of the program. The following activities will be carried out under the guidance of the Parent Advisory Council and MACS School Board. As much, parents will be involved in the Title I program through a variety of activities and part of decision-making as required.

**REQUIREMENTS:**

- Informed of specific instruction objectives
- Periodic reporting of a child’s progress in an easily understandable format
- Conference with teachers to inform parents of curriculum, a student’s progress and proficiency level, attending Open House, and if needed, Student Assistance Team/ IEP involvement
- Provide assistance to parents on the understanding and explanation of the state standards and local testing and assessments

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**REQUIREMENTS (continued):**

- Parents can request meetings with school officials and staff at any time to accommodate their schedules or attend the Parent/Teacher conference days that are planned.

- Provision of materials and suggestions to promote education at home.

- Parents have a right to attend and conduct training sessions to promote and provide adult literacy so parents can reinforce education at home.

- Attending parent/child events; such as, orientations, transition days, and Family Nights.

- Parents have a right to receive timely information concerning the Title I schoolwide program including example program plans and evaluations.

- Soliciting parents’ suggestions in the planning, development and operation of the Title I program and parent compact.

- Parents will be involved in intensifying parent, school and community engagement by attending meetings held by all stakeholders.

- Parents will be informed by the school as to how the school can work with them to achieve the program’s objectives and be involved in their achievement.

- The school must maintain an open-door provision of timely responses to parents’ recommendations and requests.

- Encourage parents to participate on parent-teacher organization or the creation and review of the Strategic Plan of the district.

- Parents will be encouraged to utilize Title I funds for parental involvement conferences and activities as approved by the School Board.

- Parents will be actively involved in the development or refining of a building’s school improvement plan.

- Parents will receive notification to attend the annual Title 1 meeting to discuss the Title I program to explain these requirements, review data, and exercise their rights to be involved.